

Combined Authority Board Decision Summary

Agenda/Minutes: [Combined Authority Board 29 September 2021](#)

Meeting: Wednesday 29 September 2021

Part 1 - Governance Items

1.1 Announcements, Apologies and Declarations of Interest

Apologies were received from Councillor Edna Murphy.

Declarations of interest were made by Councillors Bailey and Herbert in relation to Item 3.1 and 5.1, in that Councillor Bailey was a trustee of East Cambridgeshire Community Land Trust, and Councillor Herbert's partner was a Director of Cross Keys Homes Limited.

1.2 Minutes of the Combined Authority Board meeting on 25th August 2021

The minutes of the meeting on 25th August 2021 were approved as an accurate record and signed by the Mayor.

1.3 Petitions

No petitions were received.

1.4 Public Questions

No public questions were received.

1.5 Annotated Forward Plan – 19 September 2021

It was resolved to approve the Forward Plan.

1.6 Combined Authority Board and Committee Appointments September 2021

It was resolved to:

- a) Note the appointment by South Cambridgeshire District Council of Councillor John Williams as its substitute member on the Combined Authority Board for the remainder of the municipal year 2021/2022.
- b) Note the appointment by Cambridge City Council of Councillor Simon Smith as its substitute member on the Overview and Scrutiny Committee for the remainder of the municipal year 2021/2022.
- c) Note the appointment by Cambridgeshire County Council of Councillor Michael Atkins as one of its members on the Overview and Scrutiny Committee for the remainder of the municipal year 2021/2022.
- d) Ratify the appointment by Cambridgeshire County Council of Councillor Lucy Nethsingha as its substitute member on the Housing Committee for the remainder of the municipal year 2021/2022.

1.7 Appointment of Independent Remuneration Panel to review Members' Allowance Scheme

It was resolved to:

- a) Agree that ~~the an~~ Independent Remuneration Panel of **Cambridgeshire County Council and Peterborough City Council** ~~made up of the Chairs of the Independent Remuneration Panels of the Constituent Councils be~~ **approached** ~~constituted~~ to review the Members' Allowance Scheme for the Combined Authority in relation to the Mayor's allowance.
- b) ~~Discuss whether officers engage South East Employers or~~ invite an officer from a constituent council to manage the Independent Remuneration Panel.

1.8 Overview and Scrutiny Committee Arrangements - Review of Recommendations from the Centre for Governance and Scrutiny

It was resolved to:

Note the recommendations from the Centre for Governance and Scrutiny and provide any comments or feedback to the Overview and Scrutiny Committee.

Note the importance of Overview and Scrutiny Committee scrutinising Mayoral Decision Notices, as those Notices bypass the normal checks and balances of the Combined Authority.

1.9 Corporate Risk Management Strategy and Risk Register

It was resolved to:

- a) Consider, in the light of a request by the Combined Authority Audit and Governance Committee, whether the significance of the residual risk for Climate Change had been properly calibrated.
- b) Provide any comments arising to the Audit and Governance Committee.

1.10 Business Plan 2021-22 Mid-Year Refresh

It was resolved to:

Approve the 2021/22 Business Plan Mid-Year Refresh.

1.11 Local Assurance Framework Annual Review

It was resolved to:

Approve the revised Assurance Framework.

Part 2 – Finance

2.1 Budget Monitor Update

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.
- b) Note the award of an additional £424,116 to the Combined Authority by the Department for Transport
- c) Note the increase in the Growth Hub Funding of £290.5k.
- d) Approve the Recommendation from the Business Board to increase the Growth Hub budget in accordance with the additional funding and for the requirements of the award to be delivered via the Cambridgeshire & Peterborough Business Growth Company (Growth Co.)

Part 3 – Combined Authority Decisions

3.1 Implementation of the revised Affordable Housing Programme

It was resolved to:

Note the outcome of the Ministers decision for the CPCA 2021/22 Affordable Housing Programme and the implications for any CPCA aspiration for an affordable housing programme beyond March 2022.

3.2 Consultancy Cost Review

It was resolved to:

- a) Note the contents of this report and appendix.

- b) Note that the procurement manager would include the External Consultancy Need Assessment form as part of the procurement process.

3.3 Intra Group agreement between the Combined Authority and Cambridgeshire and Peterborough Business Growth Company Limited (Growth Co)

It was resolved to:

Approve the draft intra group agreement included as Appendix 1.

3.4 March Area Transport Study - September 2021

It was resolved to:

- a) Note the progress of the March Area Transport Study;
- b) Approve the use of £180,000 from the existing approved budget agreed previously by the Combined Authority Board in August 2020 to be used to commence detailed design for Broad Street.

By recommendation to the Combined Authority Board

Part 4 – Transport and Infrastructure Committee recommendations to the Combined Authority Board

4.1 Zero Emission Bus Regional Area (Zebra) Phase 2

It was resolved to:

- a) Recommend the CA Board approve allocation of £1.963m for the delivery of ZEBRA buses, subject to funds being available following a review of existing Transforming Cities Fund commitments.

- b) Recommend the CA Board delegate authority to the Head of Transport, in consultation of the Mayor, authority to deliver the ZEBRA buses. This is subject to the DfT application being approved.

4.2 Cambridge South Station

It was resolved to:

Approve the retention by Network Rail of the retention of the underspend on the previous planning phase in order to support future work **subject to funds being available following a review of existing Transforming Cities Fund commitments.**

4.3 Transforming Cities Fund

It was resolved to:

Note the contents of the report to the Transport and Infrastructure Committee on 8 September 2021.

4.4 E-Scooter and E-Bike Update

It was resolved to:

- a) Approve the extension of the e-scooter trial from October 2021 to March 2022 to continue our learning.
- b) Approve the expansion of the current E-bike network region wide and to work with officers in constituent authorities and cycle groups to agree the exact location for the installation of the electric bike sites.

Part 5 – Housing and Communities Committee recommendations to the Combined Authority Board

5.1 £100k Homes Policy Closure

It was resolved to:

- a) Approve the cessation of promotion of the £100k Homes policy, and implement its closure.
- b) Communicate with all those who had registered an interest in the £100k Homes scheme and advise of the affordable housing schemes already being supported by the CPCA with contact details.

Part 6 – Skills Committee recommendations to the Combined Authority

6.1 Adult Education Budget Reserve Fund and Innovation Fund for 2021-22

It was resolved to:

- a) Approve funding to be allocated from the Adult Education Budget (AEB) Reserve Fund for the 2021/22 academic year to the thematic programmes as set out below:

TABLEA: Reserve Fund Thematic Programme	Allocation
1. Commissioning carry-forward for 2022/23	£ 500,000
2. Provider Capacity Building	£ 250,000
3. Strategic Partnership Development	£ 250,000
4. Reserve for over-delivery of Level 3 Adult Offer	£ 250,000
5. Unlock with Level 3 Marketing Campaign and Publications	£ 30,000
6. Contingency (for unforeseen programme expenditure)	£ 220,000
TOTAL	£ 1,500,000

- b) Delegate authority to the Director of Business and Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter into grant funding agreements with providers on behalf of the Combined Authority, for projects under the themes;
- c) Delegate authority to the Director of Business and Skills, in consultation with the Chief Finance Officer and Monitoring Officer to enter into grant funding agreements for the Innovation Fund, with existing AEB providers, as required;

d) To note the approach to the Innovation Fund for 2021/22.

Part 7 – Business Board recommendations to the Combined Authority

7.1 Format of Business Board Meetings

It was resolved to:

Approve the proposed format change for future Business Board meetings and to ask the Monitoring Officer to make the changes to the constitution described in this report **at paragraph 1.6**.

7.2 iMET Investment Update and Recovery Recommendations

It was resolved to:

- a) Accept the offer of £3.15m from a local private company and delegate authority to the Director of Business and Skills, in consultation with the Section 73 Officer, the Monitoring Officer and the Mayor, to finalise the completion of all legal and financial aspects of the sale.
- b) Release Cambridge Regional College from the original Grant Funding obligations in return for foregoing any income from the sale in favour of the Combined Authority.
- c) Agree that the Combined Authority should enter into a new agreement with Cambridge Regional College in relation to the equipment to continue delivery of learner and apprenticeship outcomes to the relative value of the equipment being retained by them.